



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

Office of the Assistant Secretary

MAR 10 2004

MEMORANDUM FOR SEE DISTRIBUTION

FROM: SAF/AQ

SUBJECT: Services Management Council (SMC) Kickoff Meeting

Over the past few years, the acquisition and management of services has changed tremendously. We in the acquisition community have taken many steps to address the continuing change to include the standup of a Program Executive Officer for Combat and Mission Support. However, various Inspector General audits and internal reviews indicate we as an Air Force continue to struggle in this area.

We can assist our acquisition professionals with implementing these tremendous changes under the venue of an SMC. Improving the Air Force's acquisition and management of services requires that we collectively work together to improve our policy, guidance tools, and training. Therefore, I propose the standup of a SMC which will provide a cross-functional forum to communicate and collectively focus on the issues and challenges impacting each of our functional areas. We anticipate establishing a working group to address the issues and initiatives identified by the Council members.

Ideally membership should consist of the following organizations: AFPEO/CM, SAF/AQC, AF/IL, SAF/FMB, SAF/USA, SAF/SB, AF/XOF, AF/DPM, SAF/GCQ, SAF/ACE, and AFMSA/CC. Please provide the name and contact information of your council member to Maj Michelle Bickley, SAF/AQCP, (703) 588-7058, DSN 425-7058, e-mail: michelle.bickley@pentagon.af.mil by 24 Mar 04.

I have directed AFPEO/CM and SAF/AQC take the lead in setting up the Council. They will host the SMC Kickoff Meeting which is scheduled for 16 Apr 04, 1330-1530, Anteon Building, 4th Floor, Room 427, 1560 Wilson Blvd, Rosslyn, VA. We look forward to working together with you to guide the Air Force Services Program toward success.

MARVIN R. SAMBUR
Assistant Secretary of the Air Force
(Acquisition)

cc:

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SAF/AQC

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